

Long Island Cross Country Ski Club Mission and Bylaws

Mission

To promote Nordic skiing and related activities. To give members opportunities to improve their skiing, and to enjoy other outdoor activities in a spirit of camaraderie and fun.

BYLAWS

ARTICLE I-MEMBERSHIP

Section 1. Membership is open to all dues paying persons over the age of twenty-one (21) who subscribe to the objectives of the club as set forth in the mission statement.

ARTICLE II-ORGANIZATION

Section 1. Officers of the Club are President, Vice President, Secretary, and Treasurer. Their term of office is for two years. Each officer may serve two consecutive terms, beginning and ending in March.

Section 2. The governing body of the Club is the Executive Committee (EC). The responsibilities of the EC include selecting meeting sites, approving disbursements, determining the amount of dues, creating committees, and other responsibilities pertaining to governance. The EC is composed of a minimum of eight (8) members with a limit of twelve (12) members. These consist of the four officers, the membership chair, publicity chair, newsletter editor, hospitality chair, past president, and up to three members appointed for two (2) year terms by the President and approved by the EC.

Section 3. A vacancy of the Executive Committee or any office may be left open until the following March General Membership Meeting, or may be filled for the remainder of the term by a majority vote of the remaining Executive Committee Members.

ARTICLE III-ELECTIONS

Section 1. The president, at the January General Membership Meeting appoints a nominating committee of at least three members. The committee submits its slate of nominees to the membership at the February General Membership Meeting. In addition, nominations are accepted from the floor providing they are seconded. It is also the responsibility of the nominating committee to contact the Club's existing Executive Committee Members and report at the meeting whether they will continue to serve. If not, the President calls for volunteers.

Section 2. The names of all candidates are published in the March newsletter. At the March General Meeting the slate is read by the Chair of the Nominating Committee, and

further nominations from the floor are invited. The Election for each office is determined by a hand count. Candidates, receiving a majority vote by the members present, are declared elected. There is no proxy voting. In the event that there is a contested office, there will be a paper ballot.

ARTICLE IV-ADMINISTRATION

Section 1. The President, as chief administrative officer, presides at all meetings of the club and of the EC, and performs such other duties as are customary to the office. The President is a member ex-officio of all committees, and is one of the officers permitted to sign checks for disbursements of funds from the Club's treasury. The President, with the approval of the EC, may establish ad hoc committees, and appoint their chairpersons, whose terms of office will coincide with that of the President, unless terminated by the President with the consent of the EC.

Section 2. The Vice President in the absence of the President presides at all meetings and performs such other duties as may be assigned by the President.

Section 3. The Secretary records minutes of the EC meetings, keeps a history of EC meeting minutes, distributes prior minutes, takes responsibility for all other Club records, and performs such other duties as are customary to the office.

Section 4. The Treasurer maintains the Club's checking account, disburses funds for expenditures, reports on monies received and expended, and performs all other duties customary to the office. The Treasurer works closely with the Membership Chair.

Section 5. The Newsletter Editor is responsible for producing the Club's monthly newsletter, "HAPPY TRAILS". The editor distributes the newsletter to the membership from November through March. Additional newsletters may be sent if the EC deems it necessary to do so. The newsletter is the Club's primary vehicle of communication with members about meetings, trips and other topics of interest.

Section 6. The Membership Chair maintains membership records, collects and deposits dues, provides deposit slips to the Treasurer, prepares and provides mailing labels for the newsletter and other Club mailings as needed, and performs other duties customary to the position.

Section 7. The Hospitality Chairperson takes responsibility for refreshments at each general membership meeting, working within the allotted budget.

Section 8. The Publicity Chairperson, with the approval of the EC places notices of meetings in the media, prepares and distributes brochures, flyers, and other documents to publicize the Club, and seeks ways to enhance the public's awareness of the Club's mission.

ARTICLE V-MEETINGS

Section 1. The Club's general membership meets monthly from November through March. A Planning Meeting for trip leaders and interested members may be held in September.

Section 2. The Executive Committee meets at least one (1) time a year. The President may call additional meetings as necessary. Interim EC Business can be conducted via mail.

Section 3. For voting purposes a majority of the entire EC constitutes a quorum. Members not present may vote by telephone or e-mail.

ARTICLE VI-AMENDMENTS

Section 1. These Bylaws may be amended at any meeting of the EC by a majority vote provided the proposed amendment shall have been sent to all the members with the notice of the meeting.

Section 2. These Bylaws are a flexible document, thereby enabling the club to run smoothly.

ARTICLE VII-DISSOLUTION

Section 1. In the event of dissolution of the Club all remaining funds will be distributed to its members.

Bylaws of the Long Island Cross Country Ski Club
Adopted, September, 2001

Revised, September, 2006